



CRA Account - Setup

1. Go to the following link: <https://www.canada.ca/en/revenue-agency/services/e-services/cra-login-services.html>
2. Pick one of the three options to use for logging into your CRA MyAccount. Options are logging in through your banking information, creating your own username and password (most common and recommended), or using your BC Services Card. Use this method each time going forward.
3. They will ask for a line number from your previous year's tax return, which can be found on your notice of assessment for that year. Typical line numbers are 10100, 15000, 23600.
 - *Ask us if you need a copy of your tax return or notice of assessment (if you are our client)*
4. Enter in your SIN number, birthday, and postal code.
5. Create username and password.
6. Create secret questions with answers.
7. Wait 10 days for the CRA to mail you your access code **or** use the document ID verification method by submitting a real-time photo of yourself and an accepted ID using a mobile device for **instant** verification and **instant** access. The accepted ID documents are: Canadian passport, Canadian driver's license, or Provincial/territorial photo ID card.
8. If you selected the mail code, once you receive your access code, log in using your preferred method in step #2. And enter in your access code.